



**Environment and Community Panel**  
**Tuesday, 14th April, 2026 at 4.30 pm**  
**in the Council Chamber, Town Hall, Saturday Market  
Place, King's Lynn PE30 5DQ**

**Reports marked to follow on the Agenda and/or Supplementary  
Documents**

1. **Item 7: Equality Impact Assessment to accompany the Cabinet Report  
– South Lynn Community Centre (Pages 2 - 10)**

**Contact**

Democratic Services  
Borough Council of King's Lynn and West Norfolk  
King's Court  
Chapel Street  
King's Lynn  
Norfolk  
PE30 1EX  
Tel: 01553 616394  
Email: [democratic.services@west-norfolk.gov.uk](mailto:democratic.services@west-norfolk.gov.uk)

## Agenda Item 7

### Stage 1 - Pre-Screening Equality Impact Assessment

For equalities profile information please visit [Norfolk Insight - Demographics and Statistics - Data Observatory](#)

Name of policy/service/function	Community Centres				
Is this a new or existing policy/ service/function? <i>(tick as appropriate)</i>	New		Existing	<input checked="" type="checkbox"/>	
Brief summary/description of the main aims of the policy/service/function being screened.  Please state if this policy/service is rigidly constrained by statutory obligations, and identify relevant legislation.	The proposal is to lease the South Lynn Community Centre to the Purfleet Trust to provide a base for their services which support vulnerable people and retain community use and access to the facilities.				
Who has been consulted as part of the development of the policy/service/function? – new only <i>(identify stakeholders consulted with)</i>	Cabinet, ward members, tenants, appropriate council departments.				
<b>Question</b>	<b>Answer</b>				
<p>1. Is there any reason to believe that the policy/service/function could have a specific impact on people from one or more of the following groups, for example, because they have particular needs, experiences, issues or priorities or in terms of ability to access the service?</p> <p>Please tick the relevant box for each group.</p> <p>NB. Equality neutral means no negative impact on any group.</p> <p><b><i>If potential adverse impacts are identified, then a full Equality Impact Assessment (Stage 2) will be required.</i></b></p> <p><i>*For more information on health inequalities please visit <a href="#">The King's Fund</a></i></p>		Positive	Negative	Neutral	Unsure
	Age			<input checked="" type="checkbox"/>	
	Disability	<input checked="" type="checkbox"/>			
	Sex			<input checked="" type="checkbox"/>	
	Gender Re-assignment			<input checked="" type="checkbox"/>	
	Marriage/civil partnership			<input checked="" type="checkbox"/>	
	Pregnancy & maternity			<input checked="" type="checkbox"/>	
	Race			<input checked="" type="checkbox"/>	
	Religion or belief			<input checked="" type="checkbox"/>	
	Sexual orientation			<input checked="" type="checkbox"/>	
	Armed forces community			<input checked="" type="checkbox"/>	
	Care leavers			<input checked="" type="checkbox"/>	
	Health inequalities*	<input checked="" type="checkbox"/>			

Question	Answer	Comments
<del>2. Is the proposed policy/service likely to affect relations between certain equality communities or to damage relations between the equality communities and the Council, for example because it is seen as favouring a particular community or denying opportunities to another?</del>	<del>Yes / No</del> Other (eg low income, caring responsibilities)	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>Please provide a brief explanation of the answers above:</b>		
<del>The proposal will enable the Purfleet Trust to expand their services</del>		that support low income and vulnerable residents
3. Could this policy/service be perceived as impacting on communities differently?	Yes / No	This will provide benefit to the community through increased service provision and activities that support residents health and wellbeing through advice, low cost food, referral support and pathways to training and employment.
<p>If 'yes' to questions 2 - 3 a full impact assessment will be required unless comments are provided to explain why this is not felt necessary:</p> <p>Decision agreed by EWG member: .....</p>		
4. Are any impacts identified above minor and if so, can these be eliminated or reduced by minor actions? If yes, please agree actions with a member of the Corporate Equalities Working Group and list agreed actions in the comments section	Yes / No	<b>Actions:</b>
		<b>Actions agreed by EWG member:</b> .....
5. Is the policy/service specifically designed to tackle evidence of disadvantage or potential discrimination?	Yes / No	<b>Please provide brief summary:</b>
<b>Assessment completed by:</b>	<b>Jemma Curtis</b>	
<b>Name</b>	<b>Regeneration Programmes Manager</b>	
<b>Job title</b>	<b>05/03/2026</b>	
<b>Date completed</b>		<b>Date</b>
<b>Reviewed by EWG member</b>		

Please tick to confirm completed EIA Pre-screening Form has been shared with Corporate Policy ([corporate.policy@west-norfolk.gov.uk](mailto:corporate.policy@west-norfolk.gov.uk))



## Stage 2 – Full Equality Impact Assessment Form

*Text below in red is for guidance when completing the form*

### **Title of the Equality Impact Assessment report:**

South Lynn Community Centre

### **1. What is the service area(s) and who is the lead officer?**

- Assistant Director for Leisure & Culture / Assistant Director for Property
- Lead Officer – Jemma Curtis, Regeneration Programmes Manager
- What is the current position/service/policy – Community Centres

### **2. What change are you proposing?**

Proposal to move the Purfleet Trust to the South Lynn Community Centre. This will enable the Purfleet Trust to deliver the following services;

1. Delivering wellbeing, training and support programmes
2. Providing community outreach and engagement activities
3. Delivering their “house to home” service
4. Hosting partner organisations offering complementary service
5. Maintaining availability and access for community groups

This proposal has arisen through discussions with Purfleet Trust who are currently a tenant at another BCKLWN owned site.

Cabinet level decision

### **3. How will this change help the Council achieve its Corporate Strategy priorities (and therefore your Directorate/service objectives)?**

Support our communities



#### 4. What is your evidence of need for change?

No. This is a response to local issues/conditions.

Their current site at Southgates is in a poor condition and not suitable in terms of their employee/volunteer welfare. Options were considered with Purfleet Trust and resulted in the South Lynn Community Centre (SLCC) being identified as the preferred location to relocate while enabling a wider range of services and support for the local community.

The evidence of need is based on;

Quantitative data;

- Existing SLCC community usage - currently operated by Alive team but use by residents and the south Lynn community is limited.
- South Lynn is the second most deprived ward in West Norfolk, with below average life expectancy, higher ration of deaths caused by deprivation, higher percent of low birth weight babies, 33% of children n relative low income families (above average), 38% of children eligible for free school meals, below average attainment score, above average levels of 16-24 year olds with no qualifications
- Purfleet Trust has customer and client data through the Purfleet Pantry that indicates predominantly South Lynn community client base. Their community engagement through the pantry has identified additional services and support required for low income households, that can be delivered at the SLCC

Qualitative data;

- This proposal will support implementation of recommendations arising from the year 1 Marmot Place [starting-well-kings-lynn-and-west-norfolk-year-1-report.pdf](#) Specifically;
  - o Ensure support for families, babies, children and young people is available across King's Lynn and West Norfolk with proportionately more offered where needed
  - o Build families' capacity to have control of their lives and make positive changes
  - o Mitigate the impacts of poverty
  - o Improve mental health for children and young people and their families
  - o Empower families and communities
  - o Strengthen partnerships for health equity
- Responds to needs identified in the consultation and engagement undertaken in 2025 in the development of the Pride in Place 10 year vision and regeneration plan. [Have Your Say – Vision King's Lynn](#)



**5. Does this change deliver improved value for money and/or release efficiency savings?**

Yes – the community will have access to a greater range of support and active programming at the community centre to support wellbeing, community cohesion and support those that are most affected by deprivation.

There will be a reduction in costs of the council running the centre which are currently met through special expenses.

The modest cost savings through the change in how the centre is operated will result in a significantly better service to meet the needs of the community.

Through salary and operational centre costs

As above in Q4

**6. What geographical area does this proposal cover?**

The proposal relates to South Lynn area but referrals and support offered by Purfleet Trust can be accessed by residents from across King's Lynn & West Norfolk where eligible.

As above in Q4.



## **7. What is the impact of your proposal?**

Outputs: Increase in community activities, support programmes and participation in South Lynn

Levels of South Lynn resident receiving support and access in low cost food, increase in well being and referrals to other agencies for support i.e. on employment and skills, mental health.

Better visibility and access to support and services at a local level.

Reduction in deprivation levels and health inequalities.

This will be a key area for Purfleet Trust to engage and target high priority

The SLCC will be available for community use and hire 7 days a week.



**8. What data have you used to support your assessment of the impact of your proposal?**

In addition to the quantitative and qualitative data in Q4, the business case provided by Purfleet Trust details their plans further which outlines the potential beneficial impact of the proposal;

1. Opportunity to safeguard this valuable provision but also will enable it to be expanded and enhanced in with its own priorities. The new premises will also enable the Trust to strengthen the existing social supermarket offer while introducing a wider range of community focussed activities i.e. expansion of cookery classes, budget friendly shopping workshops, and other practical skills programmes designed to help residents make healthier, more sustainable choices.
2. The increased space and improved facilities at SLCC also create the potential to establish a community café, offering a welcoming social hub that promotes inclusion, reduces isolation and encourages community cohesion.
3. The Trust will secure the long-term future of the Purfleet Pantry, broaden its impact, and maximise the value of a council owned asset for the benefit of the wider community.

**9. What consultation has been undertaken/will need to be undertaken will stakeholders/groups directly or indirectly impacted by the proposals and how do you intend to use this information to inform the decision?**

Consultation on the proposal has been undertaken with ward members and KLAC.

Purfleet Trust has engaged their stakeholders and existing tenants of SLCC on the proposal; this has informed how existing users can be incorporated into the centre operation going forward.



**10. Are there any implications for other service areas?**

Alive – who manage the SLCC currently. Due to recent decrease in bookings at SLCC, it is envisaged that current levels of staffing would not be required.

**11. What impact (either positive or negative will this change have on different groups of the population?**

There is a positive income for low income household and particular protected characteristics groups are affected more than others, as identified in the marmot data, i.e. those with disabilities, age and pregnancy and maternity.

The SLCC is fully accessible and meets the requirements of the Equalities Act.

**12. Other staff involved in Assessment (including Corporate Equality Group Representatives), and comments from Equality Working Group reps**

Joanne Stanton

Ashley Easter

Alison Bingham

Nicola Rigby

